

Post-Observation Conference Worksheet for Principals

Teacher Name: Ms. Rivers

Date of Observation: 2/11/15

Agenda Overview	Preparation for Conference	Notes from Conference
<p>Praise Deliver specific praise, and reference an area in which the teacher demonstrated growth in science practices since the previous conference if possible.</p>	<ul style="list-style-type: none"> • Students talking in small groups <ul style="list-style-type: none"> - key aspect to a culture that prioritizes science practices 	<ul style="list-style-type: none"> • Ms. Rivers has been working on this.
<p>Focal science practices observed Identify the science practices observed and the practice on which to focus for this conference.</p>	<ul style="list-style-type: none"> • Analyzing data - <u>focus on this</u> • Some argumentation at end? <ul style="list-style-type: none"> - students struggled because of lack of understanding of the patterns in the data? 	<ul style="list-style-type: none"> • Ms. Rivers seems to understand analyzing data means students find relationships/patterns in data. - stated that the map should help students understand earthquakes + volcanoes occur @ plate boundaries.
<p>Probing Questions Ask a probing question that gets to your "key lever" around the focal science practice.</p>	<ul style="list-style-type: none"> • How can this lesson be modified so students are focused on patterns in data and not just answering questions about the map? 	<ul style="list-style-type: none"> • Ms. Rivers was stated stated she knows she should focus on this, but struggles with scaffold to help her students do so.
<p>Key Levers Deliver the piece of feedback that will most dramatically improve the teacher's performance around the focal science practice.</p>	<ul style="list-style-type: none"> • The questions Ms. Rivers provided could be used to scaffold students analyzing the data, but they are currently too simplistic for that. 	<ul style="list-style-type: none"> • Ms. Rivers needs support around designing effective scaffolds for data analysis.
<p>Develop Plan Identify the resources that will improve the focal science practice. Discuss when to observe again and what to look for.</p>	<ul style="list-style-type: none"> • If the issue is scaffolding, maybe Ms. Young could help. 	<ul style="list-style-type: none"> • Agreed to work with Ms. Young. I will put them in contact. • Return to observe after they have had a chance to work together. • Ms. Rivers will tell me when she will again focus on this practice.