

Post-Observation Conference Worksheet for Principals

Educator Name: Ms. Bauer

Observation Date: 4/20/15

Agenda Overview	Preparation for Conference	Notes from Conference
<p>Praise <i>Deliver specific praise and reference an area in which the teacher demonstrated growth in use of the science practices.</i></p>	<p>Students provide some initial ideas about the cause of the rotting/decomposing of the strawberries.</p> <p>Use of strawberries to anchor this lesson is effective.</p>	
<p>Focal Science Practices <i>Identify the science practices observed and the practice on which to focus for this conference.</i></p>	<p>Constructing explanations</p> <p>Obtaining, evaluating and communicating information</p>	
<p>Probing Questions <i>Ask a probing question that gets to your "key lever" around the focal science practice.</i></p>	<p>How do you think you could help students focus less on the definitions of rotting and decomposing and more on what is actually happening in this process?</p> <p>What is the purpose of focusing on the difference between "rotting" and "decomposing"?</p>	
<p>Key Levers <i>Deliver the piece of feedback that will most dramatically improve the teacher's performance around the focal science practice.</i></p>	<p>Let students observe strawberries for several days and record observations.</p> <p>Have students use these observations to write scientific explanations about what happened to the strawberries.</p>	
<p>Develop Plan <i>Identify the resources that will improve the focal science practice. Discuss when to observe again and what to look for.</i></p>	<p>Have teacher meet with 4th grade teacher who has started focusing less on vocabulary development in science this year and more on practices. Facilitate a discussion about why she made this shift and the benefits for her students.</p>	